**Part-Time Director of Youth Ministries Job Description**

**Easton Baptist Church**

197 Bay Road, North Easton, Massachusetts 02356

office@eastonbaptistchurch.org

**Title:** Part-Time Director of Youth Ministries

**Accountability:** The Director of Youth Ministries reports to the Diaconate

**Job Summary:** Minister to Middle School and Senior High Youth to become committed followers of Christ with an emphasis on discipleship and outreach to the youth of the community

**Responsibilities:**

1. Spiritual guidance to teens:
2. Organize weekly Youth Group meetings that promote fun, fellowship, and spiritual development.
3. Coordinate special events for outreach, service, and discipleship which provide the opportunity to know and be known by others.
4. Participation in Family Bible School morning education of Middle School, Senior High School and Young Adults and teaching one of those classes as needed.
5. Identify, enlist, and mentor a student leadership team that will act as leaders to their peers in the youth ministry.
6. Actively build relationships with our teens by being accessible to them, providing them with opportunities for sharing and accountability, and encouraging them to develop their relationship with God.
7. Manage Volunteers:
8. Recruit, equip, and manage the youth ministry volunteers/leaders.
9. Have at least four meetings a year with volunteer leaders for prayer and planning purposes.
10. Communicate with parents regarding upcoming events, important information, etc.
11. Administrative/Development:
12. Meet formally with the pastor at least once a month.
13. Attend the regular Ministry Council Meetings as the Youth Ministry Team Leader ten months out of the year and attend Diaconate Meetings two months out of the year.
14. Participate in an annual review which will be conducted for encouragement and accountability.
15. Attend a Spiritual Formation Conference or Youth Training Conference at least once every other year for own spiritual walk and ministry skills development.

**Education and Experience:** The candidate will possess a heart for Jesus, a heart for youth and a desire to serve. Prior experience in working/relating to teens in both a one-on-one and group setting is required. A minimum of a bachelor’s degree is preferred.

**Time Commitment:** 15 – 20 hours per week